



# FOOD VENDOR CONTRACT

NYC Belize Parkfest Day  
 Saturday, September 7, 2024  
 Industrial City  
 Event Time: 4:00pm – 11:00pm  
 Vendor Setup Time: 1pm – 3:00pm

The parties to this contract are **NYC Belize Parkfest** (hereafter “Host”) and \_\_\_\_\_ (hereafter “Vendor”).

## VENDOR INFORMATION

Your Name:					
Company Names:					
Address:					
City:		State:		Zip:	
Phone:		Email:			
Website:		Social Media Links:			

Products/Services Description: Please provide a brief description of the food products to be sold/displayed in your exhibit area.

(Attach menu if necessary):	

Vendor Space \$300.00 (Include 1 table and 3 chairs - 1 vendor owner with a maximum of 2 Workers per vendor for a total of 3). Non-Refundable Deposit \$100.00.

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# Cancellation - There will be no refunds of Vendor fees for cancellations less than 14 days prior to event.

Total Amount Enclosed: \$\_\_\_\_\_

## IMPORTANT INFORMATION

### All parties agree to the following:

1. Vendor booth location will be assigned by NYC Belize Parkfest.
2. Vendor shall not sell any goods or services other than those listed on their application.
3. Vendor's booth shall be clean and orderly and shall comply with all Industrial City laws and regulations. Industrial City terms of use posted at <https://industrycity.com/terms-of-use/>.
4. Vendor shall have access to their booth space for up to 1 hour after the event's conclusion to dismantle and remove all things brought to the location by Vendor.
5. Vendor shall leave the location clean of trash and in the same condition it was before Vendor occupied it.
6. Vendor hereby agrees to indemnify and hold harmless the Host (NYC Belize Parkfest) against any damages or claims that may arise in connection with Vendor's presence at the Event and Vendor's activities of any kind.
7. NYC Belize Parkfest does not guarantee Vendor items will be sold or guarantee any amount of revenue that will be generated during the event.
8. Vendors are solely responsible for sales and marketing of their merchandise; however, announcements will be made throughout the event to direct guests to visit the vendor booths.
9. NYC Belize Parkfest will not refund Vendor fees due to non-sales, or lack thereof of revenue generated by sales.
10. Contact information for NYC Belize Parkfest is 347-626-7580 or [nycbelizeparkfest@gmail.com](mailto:nycbelizeparkfest@gmail.com).

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## Guidelines Vendor Space

1. Vendor location will not be changed once assigned.
2. Vendor space/set-up must look professional. Vendor to supply all their own supplies (Tables and chairs will be provided).
3. Any Vendor signage should be typed/printed and or neatly handwritten. Each vendor space will have tent card with vendor name.
4. All boxes and other containers used to transport products must be hidden from view. No Exceptions.
5. All operations related to the Vendor space must be contained within the assigned area and cannot interfere with adjacent space.
6. All walking spaces around your assigned space must be kept clear and unobstructed at all times, excluding the move-in and move out period.
7. Vendor is certifying that they and their staff will not engage in any activity that would obstruct aisles, pedestrian walkways or obstruct another vendor space, including showcasing of merchandise.
8. Vendor agrees to comply with Fire Safety and Fire Marshall Guidelines. (no open flames)
9. NYC Belize Parkfest is not responsible for theft, lost items or damages of any kind.

## Check in Policy

1. The space will be available for set-up at 1:00 pm the day of the event.
2. CHECK IN/SET-UP WILL NOT BE ALLOWED AFTER 3:00pm.

In witness to this agreement to the terms of this contract, the parties affix their signatures below:

Vendor \_\_\_\_\_ Date: \_\_\_\_\_  
Signature \_\_\_\_\_

Host Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please make payments via, website ([nycbelizeparkfest.org](http://nycbelizeparkfest.org)), Zelle or use the barcode to NYC Belize Parkfest.

**Please note Smoking, sparklers, confetti, glitter, and open flame are not permitted in the venue at any time. A \$2000 cleaning fee will Be charged for failure to comply.**

**Please note that the catering team or staffing team is required to leave the space 'Broom-Clean'.**

**September 7, 2024**